***Programa de Beca para Estudiantes Mexicanos de Ingenierias y Ciencias Naturales* – Application form for applying institutions  
COMBINED STUDY AND PRACTICE STAYS FOR ENGINEERS FROM DEVELOPING COUNTRIES (KOSPIE)**

**Application**

**Summary**

|  |  |
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| Name of academic institution |  |
| Requested number of scholarships (min./max):  *Minimum of 5 scholarships required* |  |

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| --- |
| General motivation and objectives for applying to this programme - max. 3.200 characters |
| **Please insert your text here:** |

**Further information on applying institution**

|  |  |  |
| --- | --- | --- |
| Name of academic institution | |  |
| Postal address | |  |
| Federal state | |  |
| City | |  |
| Legal status (state / private) | |  |
| Year of foundation | |  |
| Head of applying institution | | |
| Title |  |
| Academic qualification (BA, MA, PhD) |  |
| Name |  |
| Surname |  |
|  | | |
| Contact partner for administration | | |
| Job Title |  |
| Title (Mr, Mrs, Dr, Prof,...) |  |
| Name |  |
| Surname |  |
| Postal address |  |
| Telephone |  |
| Fax |  |
| Email |  |
|  |  |

**Selection criterion 1: Academic expertise**

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| Description of how high quality academic education in the engineering and / or natural sciences is maintained. Presentation of how application-oriented skills and know-how are fostered and up-to-date concepts, methods and methodologies are used – max. 5000 characters (approx. 1 page).  Please use the form Annex 1 for concise information on study programmes and provide e.g. copies of study plans |
| **Please insert your text here:** |

**Selection criterion 2: Implementation of the programme**

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| Detailed explanation of how the scholarship programme will be successfully implemented at the applying institution. The concept should also include a detailed description of how the scholarship programme will be made public at the applying institution / how the call for application will be published – max. 5000 characters (approx. 1 page) |
| **Please insert your text here:** |

**Selection criterion 3: Cooperation and networking**

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| General description of cooperation and networking activities fostering inter-institutional and international exchange. Please refer to a period not longer than last 5 years -- max. 5000 characters (approx. 1 page) |
| **Please insert your text here:** |

**Selection criterion 4: Selection Process**

|  |  |  |
| --- | --- | --- |
| |  | | --- | | Detailed explanation of how the pre-selection process of scholarship holders will be carried out. The demonstration of the implementation of measures to enhance participation of underprivileged groups related to, e.g., social or regional background, is considered an asset-- max. 5000 characters (approx. 1 page) | | **Please insert your text here:** | |

**Selection criterion 5: Diversity and inclusion**

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| Description of measures that enhance the participation of underprivileged groups (e.g. social or regional background, tuition waivers, need-based grant aid, etc.) -- max. 5000 characters (approx. 1 page) |
| **Please insert your text here:** |

**Selection criterion 6: Accreditation**

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| Presentation of the accreditation status of the institution and / relevant study programmes– max. 3000 characters |
| **Please insert your text here:** |

**Attachments**

* Signed Endorsement of the university’s leadership including the commitment that scholarship payments as well as supervision expenses will be covered by the applying institution or by a third Mexican party.
* If available, accreditation certificate/s

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| **Please note:**   * Deadline: Applications must be submitted latest by **30th of November 2018** at the DAAD Regional Office in Mexico City, Mexico. Please provide electronic **and** paper format. * The **electronic version** should be sent to **grimm@daadmx.org** * The **hard copy** (paper format) should be sent to:   **Servicio Alemán de Intercambio Académico (DAAD Mexico) para la atención de Romy Grimm, Calle Kepler 157, Col. Nueva Anzures, Del. Miguel Hidalgo, 11590 Ciudad de México**   * The hard copy is the decisive version during the selection process * Only complete applications will be considered. |
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